

## **SCOTTON PARISH COUNCIL**

**Website:** <https://scotton.parish.lincolnshire.gov.uk>

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**Councillors are hereby summoned to attend a meeting of Scotton Parish Council to be held on Thursday 4th April 2024 at 6.00pm in the Village Hall, Northorpe Road, Scotton DN21 3RB. The business to be dealt with at the meeting is listed in the agenda. If you are unable to attend, please notify me of your apology.**

**Signature Leticia Cooper, Clerk to the Council**

**Date 22/03/24**

PLEASE DO NOT ATTEND if you have a diagnosis of coronavirus and are self-isolating; have been

in contact with a confirmed case and test positive, if you are showing symptoms of a new cough, a new onset of shortness of breath, or had a fever within the last 48 hours.

### **AGENDA**

1. Chairman's welcome
2. Public Session (15 minutes)
3. To hear reports from County or District Councillors (15 minutes)
4. To hear apologies and accept reasons for absence
5. To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation

Disclosures may be made at any point in the meeting and a Councillor may leave the meeting or be asked to leave if dispensation has not been granted or if would be deemed

prejudicial to proceedings.

6. To receive and approve notes of the meeting held 7th March 2024

#### 7. Finance

a. To note monthly budget and expenditure report, bank statement and any incoming funds.

b. To consider and approve payments and expenses including grant awards: -

i) Scotton Parochial Church Council £1,000.00 Minute reference 171/12/23

ii) To RESOLVE final grant allocation to the Village Hall following receipt of precept.

[Minute reference 171/12/23 Council agreed to finalise amount of the grant following receipt

of precept for 2024-25. Lower limit of £1,600 with upper limit of £2,000].

8. To note budget adjustments and consider any actions

Printing Contract will cancel on 8th April 2024. Final invoice of £5.49 will be taken on this date and the direct debit will be cancelled on confirmation of payment to HP. - HP advises ink cartridge may not work if printer is not enrolled on their network from 3rd

April. Clerk will report any difficulties following this date. - Cartridge supplies are running low. HP will not replace these before end of contract. - There may be no access to the HP scanning app. Will confirm after 3rd April.

a. To consider how the Council wishes to provide printing, scanning and photocopying technology to facilitate Council administration and end of year audit demands within its cost cutting objectives for this budget.

Points to consider: -

i) Does Council wish to set aside funds to purchase cartridges for the printer once current cartridge from HP ink is depleted?

ii) Does Council wish to replace current printer?

iii) Clerk will need a budget allocation and idea of what Council is looking for to align with its cost cutting objectives before continuing to look for replacement print/scan technology.

iv) Does the council wish to delegate to the clerk purchase of replacement printer/cartridges to ensure a replacement is in place by the next meeting in May?

b. Purchase of new Parish laptop in 2023-24 financial year leaves £20.01 in Computer budget in 2024-25 financial year. Old parish laptop extremely slow and not connecting to internet properly.

Recommendation

Close down budget and vire remaining £20.01 to the Contingency Fund.

9. Banking – information only

To hear any updates

10. Community Orchard

To receive any general updates (Cllr. R. Walker)

11. Allotment matters To raise any allotment matters since the last meeting

12. To receive any updates about the Pinfold to include updates on landscaping if applicable (Cllr. Alexander)

13. Emergency Planning project (Cllr. Dr. Johnson)

a. To receive any updates

b. Reminder: Emergency Planning Training – 16th April 2024 10am – 4pm at HQ Fire & Rescue, South Park, Lincoln. Cllr. Dr. Johnson booked onto the course.

14. To hear any further updates about the combined District & Parish Council Surgery and consider any actions (Cllr. S. Walker)

15. To receive a report from the Village Hall Management Committee (Cllr. S. Walker)

16. Planning Matters

• Information only

Application 147921 extensions and external alterations

3 Crapple Lane, Scotton DN21 3QT

Objection to application sent to WLDC following last month's meeting.

• Information only

Application 145041- Granted permission 27.06.22

Description: Planning application for change, the use of part of an arable field into a wildlife and private fishing pond.

Location: Land off, Scotter Road, Scotton, Gainsborough, Lincolnshire, DN21 3QU

Planning Enforcement contacted to ask if application had breached planning permission. Letter formulated by Council forwarded to Planning dept.

An investigation is underway.

- Application 140545 – Plot 9, south of Eastgate Scotton DN21 3QR

Approval of reserved matters for the erection of 1 no. dwelling and detached garage with annex accommodation, considering appearance, landscaping, layout and scale – following outline permission 139520 granted 16.01.20

- To discuss if planning permission has been breached and to consider any actions.

All planning applications may be viewed on the WLDC website at:-

Planning | West Lindsey District Council ([west-lindsey.gov.uk](http://west-lindsey.gov.uk))

Decisions reached on listed applications, following the issue of the agenda may be discussed during the meeting.

#### 17. Parish Councillors' Reports – Information only

Councillors' reports and items for inclusion on the next agenda. Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Decisions may not be made in this part of the meeting.

#### 18. Date of next meeting

Annual Meeting of the Council FRIDAY 3rd May - 6.00pm

(Polling day 2nd May - Police Crime Commissioner Elections)

Signed: Leticia Cooper - Clerk & Responsible Finance Officer, Scotton Parish Council

Date: 22.03.24