

SCOTTON PARISH COUNCIL
MINUTES OF THE MEETING OF SCOTTON PARISH COUNCIL HELD
AT SCOTTON VILLAGE HALL NORTHORPE ROAD DN21 3RB
THURSDAY 28TH JUNE 2024 AT 6.00PM

(This meeting replaces the publicised meeting of 4th July due to the General Election and necessary use of the Village Hall for voters.)

Present: Councillors R. Walker, S. Walker, H. Alexander, and Y. Huddleston

In attendance: Leticia Cooper - Clerk & RFO

Item 56/6/24 Chair's opening remarks

All were welcomed to the meeting.

Item 57/6/24 Public session

There were no members of the public.

Item 58/6/24 To hear reports from County or District Councillors

There were none. Cllr. Carless sent apologies.

Item 59/6/24 To hear apologies and accept reasons for absence

It was voted upon and unanimously RESOLVED to receive and accept apologies from Cllr. Dr. Johnson.

Item 60/6/24 To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation

There were none.

Item 61/6/24 To receive and approve notes of meeting held 6th June 2024

The council voted upon and unanimously RESOLVED to accept the notes of 6th June 2024 as a correct record and signed as minutes.

Item 62/6/24 Finance

a. The Council noted the financial budgets and expenditure report, including an up to-date banking statement for all bank accounts.

b. The quarterly bank reconciliation was noted and signed.

c. To consider and approve payments and expenses: -

- Clerk's salary – July £397.80 Mileage £40.05

Amazon USB for Council back up £16.99

- Stationery - £5.85

- Grass cutting June – Mr. C. Williams £180.00

Item 63/6/24 Annual Governance Accountability Return 2023-24 – PKF

Littlejohn

The Council's certificate of exemption had been emailed to the external auditor. The dates of Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) would be 17th June – 26th July 2024.

Item 64/6/24 Chairperson's allowance

Cllr. R. Walker purchased two vouchers of £25.00, directly from Amazon. Recipients declined invitation to attend a parish council meeting. Cllrs. R. Walker and H.

Alexander hand-delivered vouchers. PAGE 15

Item 65/6/24 To discuss arrangement for the combined Councillor and District Councillor surgery and consider any actions

Deferred until September due to absence of Cllr. Carless.

Item 66/6/24 Community Orchard to receive general updates

The vegetation growing around the trees had received a quick cut, but more work would be needed due to rapid rate of growth.

Item 67/6/24 To receive any updates about the Pinfold to include landscaping if applicable

Cllr. Alexander reported that the refuge truck had damaged the reinstated verge whilst turning. Council requested the clerk to write to WLDC to appraise them of the matter.

Item 68/6/24 To discuss the 'Rights of Way' survey and consider any actions

Council voted upon and unanimously RESOLVED that any Councillor who wished to submit comments could do so individually

Item 69/6/24 To consider what to do with the older, unused HP printer

Following discussion the Council voted upon and unanimously RESOLVED to store the unused printer in the storage area of the Village Hall. The printer handover sheet was checked and signed by Cllr. R. Walker, noting condition of equipment was accurate. Clerk will notify insurers of change of location. It was suggested that the printer could be donated or sold.

Item 70/6/24 HMRC software transfer to new PC laptop

Clerk had obtained professional IT assistance at no cost to the Council and the HMRC payroll data had been migrated to the new laptop. It was explained that all files were regularly saved to an external hard drive and held securely. Cllr. R. Walker suggested that Council should keep a record of relevant files on a separate USB stick and held by the acting chairperson. Council voted upon and unanimously RESOLVED to purchase a USB stick for this purpose and to update this, at least monthly.

Item 71/6/24 Emergency Planning

Deferred until September due to absence of Cllr. Dr. Johnson.

Item 72/6/24 To review amendments and RESOLVE to accept updated Financial Regulations policy 2024

Council voted upon and unanimously RESOLVED to accept the updated Financial Regulations policy 2024.

Item 73/6/24 Village Hall update (Cllr. S. Walker)

- Building work for the MUGA project had begun. Cllr. S. Walker indicated that the project costs of £72,500 had been financed through grants.
- Preparations were underway for the village fete.

Discussion of finances strayed more generally into Village Hall financial matters between Council members. As this was not on the agenda, and no dispensation had

been requested, the clerk suggested discussion should move to the next item on agenda

Item 74/6/24 Planning matters – Information only

a. Decisions reached

- **Application 147921 extensions and external alterations**

3 Crapple Lane, Scotton DN21 3QT

Granted with conditions.

b. Applications under review

No further updates about these applications had been received to date.

- **Application 145041- Granted permission 27.06.22**

Description: Planning application for change, the use of part of an arable field into a wildlife and private fishing pond.

Location: Land off, Scotter Road, Scotton, Gainsborough, Lincolnshire, DN21 3QU

No further updates.

- **Application 140545 – Plot 9, south of Eastgate Scotton DN21 3QR**

Approval of reserved matters for the erection of 1 no. dwelling and detached garage with annex accommodation, considering appearance, landscaping, layout, and scale – following outline permission 139520 granted 16.01.20. Under investigation.

Cllr. R. Walker expressed disquiet that the Enforcement Team had not been in contact or appeared to have upheld planning conditions. It was agreed that Cllr. R. Walker should write a draft letter of complaint, for ratification by the council, which would be sent to the Enforcement Team and leader of WLDC.

Action: Cllr. R. Walker to circulate letter to council for approval and copy to clerk to forward onwards.

All planning applications are available on the WLDC website at: -

Planning | West Lindsey District Council (west-lindsey.gov.uk)

WLDC may reach a decision on listed applications following the issue of the agenda.

The council may subsequently discuss these decisions during the meeting.

Item 75/6/24 Parish Councillors Reports – Information Only

- Councillors raised issued of overgrown vegetation on PROWs. Clerk to contact LCC Rights of Way to raise the issue.

- Cllr. Alexander thanked the clerk for reporting worn and rusting directional signs.

- Cllr. Huddleston enquired about the possibility of siting a bench on the T junction of the Green Lane in the direction of Laughton.

Action: To be placed on the agenda for discussion in September.

Item 76/6/24 Date of next meeting

September 5th, 2024, but Council could convene a meeting over the summer, if required. Page17