

**MINUTES OF A MEETING  
OF SCOTTON PARISH COUNCIL  
HELD ON TUESDAY 2<sup>ND</sup> APRIL 2019 AT 6-50PM  
IN THE VILLAGE HALL**

**DRAFT MAY BE SUBJECT TO AMENDMENT**

- 7.4 Replacement Jubilee Tree – Dead tree to be replaced with white lilac Bev Hill to arrange with Silica Lodge Garden Centre and to ask Clive Williams to arrange planting. Rob Littlewood volunteered to remove stump if not already out.

8 FINANCE

- 8.1 Grounds Maintenance – £160 – authorised for Clive Williams 8 hours.  
8.2 Clerks Salary & Expenses £280 – authorised £60 for village hall hire in respect of the Neighbourhood Development Plan.  
8.3 NDP Consultation Day – £44-92 for baking by Janet Redfearn ratified and £150 fee for Luke Brown ratified.  
8.4 LALC Subscription - £220 ratified.  
8.5 Finance Balance – bf £1,579-44 precept £9,000, total 10,306.44, reserve £7,447-76.


9 COMMITTEE AND OTHER REPORTS

NDP Next Meeting on 10<sup>th</sup> April 2019 - Noted planning committee did not have 16 Westgate planning application on latest WLDC planning committee agenda as had been requested. No further news to date.  
Village Hall AGM took place on 29<sup>th</sup> March. Small increase in booking fees noted due mainly to increased energy costs.

10 MEETING CLOSED 6-45PM

11 DATE OF NEXT MEETING

ANNUAL PARISH MEETING ON 7<sup>TH</sup> MAY 2019 AT 6PM

  
4. 7. 19.

Clerk: Vacant Post  
Email: [scottonparish@gmail.com](mailto:scottonparish@gmail.com)

<http://parishes.lincolnshire.gov.uk/Scotton/>

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- 1 **PRESENT:** B Hill (chairman); M Clarke (vice chairman)  
L Wetherall; C Wood; C Musgrave; R Littlewood  
In Attendance: LCC Councillor Perraton-Williams; No residents
- 2 **APOLOGIES:** M Langford
- 3 **ADJOURNMENT PERIOD**  
Resident asked about NDP. Chair informed him that comments could be made on the draft plan.
- 4 **DECLARATION OF INTEREST** NONE
- 5 **MINUTES - MARCH 2019**  
Signed and agreed as true record.  
Proposed: Malcolm Clarke; Seconded: R Littlewood; Unanimous
- 6 **MINUTE TAKER** Lynne Wetherall
- 7 **MATTERS TO BE DISCUSSED**
  - 7.1 **Responsibilities due to resignation of Clerk**  
Audit Form to be completed and passed to C Sylvester by Bev Hill and e-mailed to councillors.  
Finance Keeper – cheque book to be held by Bev Hill – one more cheque to go out: Advice to be sought from WLDC re future payments.  
Contact Details – Email to be set up for Scotton Parish Council [scottonparish@gmail.com](mailto:scottonparish@gmail.com) Password to be determined by Bev and password to be passed on in due course. Phone, website and contact details to be held in abeyance pending new clerk and councillors.  
Separate mobile to be considered by new incumbent clerk with councillors. Filing cabinet and contents location to be determined and retention of documents to be reviewed. Computer and USB currently held by Bev Hill until such time as it could be passed over.  
Agreed all councillors to attend annual parish council meeting on 7<sup>th</sup> May for handover purposes.  
Further three applications for clerk noted and to be passed to newly appointed parish council.
  - 7.2 **Parish Clean Up** No date set – suggested it be organised for a date in May at the annual parish meeting.
  - 7.3 **Defibrillator – ordering of pads** – Bev to place order for new pads and checks to continue with existing rota until alternative arrangements put in place.

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