

**MINUTES OF THE
ANNUAL MEETING
OF SCOTTON PARISH COUNCIL
HELD ON TUESDAY 2ND MAY 2017
IN THE VILLAGE HALL
AT 6PM**

DRAFT MAY BE SUBJECT TO AMENDMENT

ELECTION OF CHAIRMAN: - NOMINATED: MRS B HILL

PROPOSED BY CLLR M CLARKE; SECONDED BY CLLR C WOOD: UNANIMOUS:

The Chairman signed the Declaration of Acceptance

ELECTION OF VICE CHAIRMAN - NOMINATED: CLLR M CLARKE

PROPOSED BY CLLR M LANGFORD; SECONDED BY CLLR M MUSGRAVE: UNANIMOUS

- 1 PRESENT: CHAIRMAN CLLR BEV HILL; VICE CHAIRMAN CLLR M CLARKE;
 CLLR C WOOD; CLLR C MUSGRAVE; CLLR M LANGFORD; CLLR L WETHERALL;

ALSO PRESENT:

CLERK: MRS DI MILLWARD;

- 2 APOLOGIES: CLLR M SCHOFIELD;
 REASON GIVEN AND ACCEPTED

- 3 ADJOURNMENT PERIOD - none

- 4 DECLARATION OF INTEREST - NONE

- 5 MINUTES APRIL MEETING

Proposed Cllr C Wood; Seconded Cllr M Clarke; Unanimous
Signed and agreed as a true record.

- 6 MATTERS TO BE DISCUSSED

- 6.1 NEIGHBOURHOOD PLAN

The next meeting will be held on 9th May

- 6.2 DEFIBRILLATOR

Cllr Hill has taken the first month checklist and has carried out the first check.
Clerk to purchase some batteries for light inside case. K Neal has fitted a light
inside the box .

Northern Power have also been in touch again and this is an ongoing matter with
regard to having a meter connected.

- 6.3 NOTICEBOARD ON WESTFIELD

Cllr Clarke has spoken to Mr Small about this matter.

- 6.4 ROAD VERGES

Clerk to contact Highways again as they say they have it in hand but as yet
nothing has been done except some potholes.

Clerk: Mrs D Millward3 High View, Westgate, Scotton DN21 3QX
Tel: 01724 763032 Email: bob_dimillward@yahoo.co.uk

<http://parishes.lincolnshire.gov.uk/Scotton/>

**MINUTES OF THE
ANNUAL MEETING
OF SCOTTON PARISH COUNCIL
HELD ON TUESDAY 2ND MAY 2017
IN THE VILLAGE HALL
AT 6PM**

- 6.7 ROAD INTO SCOTTON BY BRIDGE
Council are looking to purchase some Dot Matrix signs from Road Safety Partnership..

7 FINANCE

7.1 BUDGET

This was discussed and it was agreed that the budget for the year 2017/18 should be set at £7638

Proposed: Cllr B Hill; Seconded: Cllr C Wood: Unanimous
Clerk bi monthly salary to be increased to £280.

It was agreed that Cllr Clarke would look into the provision of solar lights.

CHEQUES TO BE AUTHORISED

7.2 VILLAGE HALL - £2500

7.3 LIVES - £50

7.4 CAB - £50

7.5 SCOTTON PCC - £270

7.6 GROUNDS MAINTENANCE - £105

7.7 K NEAL - £120

7.8 CLERK BI MONTHLY SALARY - £280

7.9 INSURANCE – £280

Clerk had obtained two insurance quotes and it was agreed unanimously to accept the Came & Co which is a specialist Parish Council Insurance.

7.10 Audit – the Audit Return was approved.

7.11 Audit – The Audit Return was signed

7.12 Audit – MRS SYLVESTER INTERNAL AUDITOR - £20

7.13 INCOME - ALLOTMENTS

Received from Mr Marris - £450

Received from Mr McCague - £50

8 REVIEW OF POLICIES

The existing policies were reviewed. It was agreed to look at these in depth this year for updating.

9 MEETING CLOSED – 7.35PM

The next meeting will be held on Tuesday 6th June in Village Hall at 6pm

Clerk: Mrs D Millward 3 High View, Westgate, Scotton DN21 3QX
Tel: 01724 763032 Email: bob_dimillward@yahoo.co.uk

<http://parishes.lincolnshire.gov.uk/Scotton/>