

**MINUTES OF THE ANNUAL MEETING OF
SCOTTON PARISH COUNCIL
HELD ON TUESDAY 5TH MAY 2015
IN THE VILLAGE HALL, SCOTTON AT 6.00PM
DRAFT – MAY BE SUBJECT TO AMENDMENT**

- 1 **ELECTION OF CHAIRMAN: NOMINATED:** CLLR B HILL
PROPOSED: CLLR M CLARKE; **SECONDED:** CLLR L WETHERALL
CLLR HILL DULY SIGNED THE DECLARATION OF ACCEPTANCE
- 2 **ELECTION OF VICE CHAIR: NOMINATED:** CLLR M CLARKE;
PROPOSED: CLLR C WOOD **SECONDED:** CLLR B HILL
CLLR CLARKE WAS DULY ELECTED.
- 3 **COUNCILLOR ELECTION FORMS**
All Councillors signed the declaration of acceptance forms. All Councillors present duly declared that their Register of Interest remained unchanged.
Co-option: Only five councillors had returned nomination forms and these were duly elected. However, it is imperative that two more councillors are to sought to bring the Council to full strength of seven. Notices are to be put on the noticeboard and in the Parish Magazine. Councillors present agreed to ask some residents if they would be willing to join the Council.
- 4 **PRESENT:** Cllr B Hill (Chairman); Cllr M Clarke (Vice Chairman); Cllr M Langford;
Cllr L Wetherall; Cllr C Wood;
Clerk D Millward:
- 5 **APOLOGIES:** NONE
- 6 **ADJOURNMENT PERIOD** - None
- 7 **DECLARATION OF INTEREST** NONE
- 8 **MINUTES - MARCH 2015**
Signed and agreed as a correct record
Proposed: Cllr M Clarke; Seconded: Cllr L Wetherall. Unanimous

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9 **MATTERS TO BE DISCUSSED**

9.1 **ROAD CLOSURE – KIRTON ROAD BRIDGE**

This road will be closed, although Council have been given several dates. It is hoped that the work will not take the full time LCC have allowed.

9.2 **BEST KEPT VILLAGE**

It was agreed to enter this year and hope the organisation has improved.

10 **HIGHWAYS AND FOOTPATHS**

10.1 All potholes within the Parish have been marked up for repair.

11 **FINANCE**

11.1 **INCOME & EXPENDITURE** – IN HAND £ 10,490.62

11.2 **INTERNAL AUDIT REPORT**

The Chair read the report from Cllr Smith and the comments were noted.

It was agreed that the Clerk should have another appraisal to coincide with the budget setting and that all necessary forms should be sought from grantseekers for the November meeting.

The Annual Audit Return was duly signed.

11.3 **CLERKS BI-MONTHLY SALARY** - CHEQUE AUTHORISED £240

11.4 **INSURANCE** – CHEQUE AUTHORISED - £330.26

11.5 **VILLAGE HALL** – CHEQUE AUTHORISED £2500

11.6. **LIVES** – CHEQUE AUTHORISED £50

11.7 **CAB** – CHEQUE AUTHORISED £50

11.8 **SCOTTON PCC** – CHEQUE AUTHORISED £270

11.9 **VILLAGE CARETAKER** – CHEQUE AUTHORISED £130

To be noted: This amount included grasscutting, posts for signs, and all village signs cleaned.

Resolved: To ask Mr Williams if he would sand down and oil the Jubilee bench at the junction of Crapple Lane and Eastgate.

11.10 **BEST KEPT VILLAGE** – CHEQUE AUTHORISED £15

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12 **COMMITTEE AND OTHER REPORTS**

12.1 **VILLAGE HALL – REPRESENTATIVE**

CLLR L WETHERALL AND CLLR C WOOD WILL BE JOINT REPRESENTATIVES.

12.2 **PARISH COUNCIL LAPTOP**

RESOLVED: The Council will seek grant funding for a laptop to be stored in The Village Hall for use at Council meetings, subject to approval from Village Hall Cttee.

13 **REVIEW OF POLICIES**

All policies were reviewed and signed.

14 **MEETING CLOSED – 7.05PM**

15 **DATE OF NEXT MEETING** – Tuesday 2nd June 2015 in The Village Hall at 6pm