

**SCOTTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON THURSDAY 6TH FEBRUARY 2020 AT 6PM, VILLAGE HALL,
NORTHORPE ROAD, SCOTTON DN21 2RB**

PRESENT: Councillors: R. Walker (Chairman), R. Littlewood (Vice-chairman), P. Kulleseid and R. Ramsay (Tree advisor)

In attendance: Mrs. L. Cooper (Parish Clerk), PCSO B.Thomas, Cllr. Clews and 4 members of the public

The meeting began at 6.00pm with the 15 minutes public forum.

Cllr. Clews gave a brief synopsis of the meeting attended with the Scunthorpe and Gainsborough drainage board.

018/20 To receive and accept apologies for absence

Apologies and reasons for absence were received and accepted from Cllr. J. Robinson, Cllr. A. Robinson and Cllr. A. Ramsay.

019/20 To receive declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations

There were none.

020/20 To receive and approve the notes of the Full Parish meeting on 10th January 2020 as Minutes.

Proposed and **RESOLVED** that the above notes be approved as a correct record and signed as Minutes.

021/20 To hear Police, District and County Councillor reports (if any)

PCSO Thomas reported that there had been no incidences of crime in the village or in the immediate vicinity in the last two months.

022/20 Clerk's report

The Clerk began by thanking all Councillors who had attended training earlier in the month and then went on to note that the final precept demand had been received and acknowledged by WLDC. An up to date list of all Tree Preservation Orders (TPOs) in the village had been obtained and would be circulated to the committee for information. A register of TPOs and trees under the care of the Council was being compiled.

023/20 Recent Councillor Training

The chairman reported that recent training had been very helpful. LALC had plans to introduce on-line training.
ACTION: Clerk to circulate further information when available.

024/20 Village allotment update

i) Update on Beck sign

There area was still too muddy to move the sign.

ii) Update on LWT survey or anything further on allotment site

An email had been received from LWT advising that they were pleased with the site and would be willing to accept management of it. There was a brief discussion and the site was acknowledged as an important asset to the village. It was noted that there was grant funding available for development of natural areas in communities and it was currently possible to obtain trees for planting at no cost. It was **RESOLVED** to keep the area as it was for the time being and to allow trees to propagate naturally.

025/20 Jubilee tree update

The arborist had not surveyed the tree so no further action could be taken. Cllr. R. Ramsay would continue to monitor the tree for unstable branches and general health.

026/20 Phone kiosk update

The Chairman had spoken to Scotton Parochial Church Council (PCC) to enquire if a book exchange would impact the book sales in the church. The PCC advised it would not affect them. A quote to install wooden shelving in the kiosk for £50.00 had been obtained. After discussion it was **RESOLVED** to create a book and DVD exchange and agree the purchase of shelving.

027/20 Parishioners concerns

i) Litter in the village

An additional litter bin had been installed on the road to Scotter. It was proposed to arrange a litter picking event for 8th March 2020.

ACTIONS: Cllr. Walker to contact West Lindsey District Council to enquire if litter picking equipment may be borrowed

028/20 Silting of the Beck

The Environment Agency were contacted but could not assist. Severn Trent sent a tanker but could not access the Beck as sections were under private ownership. It was agreed to reassess the Beck and consider writing to affected riparian owners to make them aware of the situation.

029/20 Correspondence received since the previous meet

23.01.20: A historian writing a book about Supernatural events in the Parish had requested information. Residents had been able to assist, and the Parish will be advised when the book goes to print.

030/20 Scotton 'Help in the village' project

A scheme could be started by the committee, but it would require volunteers from the community to run it. Cllr. Clews offered experience and advice to any future volunteers who responded to requests for help with residents experiencing dementia. *ACTION: Committee to encourage residents to volunteer.*

031/20 Road Safety Partnership update

The fee to the Road Safety Partnership had been paid and a site visit was being arranged to assess suitable sites for the Speed Indicator Devices.

Scotton Parish Council Signed: Dated: ...21st February 2020

Chairman

032/20 Defib training

Free defib and general first aid training could be arranged in the village hall towards April.

ACTION: To be arranged for later in the year.

033/20 Update on CCTV Research

The Clerk had researched the protocols and procedures that needed to be followed before CCTV could be used in the village and circulated information to the committee prior to the meeting. There would need to be checks in place to ensure compliance with GDPR and Freedom of Information. WLDC had been asked for advice. The chairman requested that all Councillors read the information circulated, for discussion at the next meeting.

ACTION: Chairman to enquire if WLDC were still offering free dog waste bags to local parishes.

034/20 Finance**i) To give Clerk delegate responsibility on internet banking to allow payment of fully authorised transactions**

It was proposed and **RESOLVED** to allow the clerk delegate responsibility to make payments on fully authorised transactions on internet banking.

ii) Payments for approval

A schedule of payments for approval was circulated to the committee before the meeting. It was proposed and **RESOLVED** to approve the following payments:

FEBRUARY 2020		
Payee	Amount £	Details
Leticia Cooper (December & January salary)	319.60	Salary x 2 £140.00 = £280.00 Mileage x 2 £ 19.80 = £ 39.60
Postage & Stationary expenses	4.95	A4 copier papersheets £ 2.95 Additional printing £ 2.00

035/20 Policy for approval**i) Reserves Policy 2020-21**

It was **RESOLVED** to approve the Reserves Policy 2020-21.

036/20 To review planning applications received**i) 140460 Outline planning application – Land adjacent Sal Don, 30 Crapple Lane Scotton DN21 3QT**

The committee discussed the existing sewer capacity and provision, water run-off and accumulation; access to the property during and after building, and general road restrictions on the lane and objections received from residents with regard to privacy and light.

ii) 140488 Outline planning application – Land off Middle Street, Scotton DN21 3RA

Scotton Parish Council Signed: Dated: ...21st February 2020

Chairman

The committee discussed the application and concurred with the assessment made by LCC with regard to access.

Cllr. Littlewood left the meeting before discussion of planning application 140547. The time was 7.15pm.

iii) 140547 Plot 5 Land south of Eastgate, Scotton DN21 3QR

The committee requested further time to consider this application.

ACTIONS: i) Clerk to send comments discussed in respect of applications 140460 and 140488 to WLDC.

ii) To convene an extraordinary meeting to further discuss application 140547.

Cllr. Littlewood re-joined the meeting at 7.50pm.

037 Future agenda items

There were none.

038 Date of next meeting

5th March 2020 at 6pm

There being no other business the meeting ended at 7.55pm.