

**MINUTES OF THE
ANNUAL MEETING OF
SCOTTON PARISH COUNCIL
HELD ON MONDAY 19TH MAY 2008
IN THE VILLAGE HALL, SCOTTON AT 6.00PM**

ELECTION OF CHAIRMAN

Cllr L Wetherall was Proposed by Cllr S Smith, Seconded by Cllr B Hill and accepted the nomination. Cllr L Wetherall was duly elected chairman and signed the Declaration of Acceptance.

ELECTION OF VICE CHAIRMAN

Cllr M Langford was Proposed by Cllr L Wetherall, Seconded by Cllr L Thornley and accepted the nomination. Cllr M Langford was duly elected vice chairman.

ELECTION FORMS

Councillors duly signed the election forms.

PRESENT: CLLR MRS L WETHERALL (CHAIR); CLLR MISS M LANGFORD: (VICE CHAIR);
CLLR MRS B HILL; CLLR S SMITH; : CLLR MRS L THORNLEY

APOLOGIES: CLLR K SMITH

DECLARATION OF INTEREST –NONE

ADJOURNMENT: NONE

1 MINUTES – APRIL 2008

The minutes were signed and agreed

PROPOSED: CLLR S SMITH; SECONDED: CLLR B HILL; UNANIMOUS

2 CO-OPTION

Mrs K Sutton was Proposed by Cllr S Smith, Seconded by Cllr L Thornley and duly elected as a Parish Councillor. Cllr Sutton signed the Declaration and Register of Interest forms.

3 ELECTION OF VILLAGE HALL REPRESENTATIVE

It was agreed to ask Cllr K Smith if she would like to be the representative. The representative will be elected at the next meeting and Cllr B Hill said if Cllr Smith was unable to be the representative then she would stand for this post.

4 MATTERS TO BE DISCUSSED

4.1 ALLOTMENTS

The Council are awaiting Bell Watson's report.

4.2 SANDBAGS

Cllr S Smith is to be the liaison Councillor. The following is to be inserted into the village newsletter:

'There are sand and sandbags available in the village for emergency use. If any resident needs these please contact Cllr S Smith on 01724 762636. If Cllr Smith is not available please contact the Clerk on 01427 628417'.

4.3 MOBILE LIBRARY

Proposed: Cllr S Smith; Seconded: Cllr B Hill; Unanimous

The Council will complain to the Library Service with regard to the cut back in the service. The Council are to point out that Scotton has enjoyed a very good service with very helpful personnel and are very unhappy with the present situation.

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- 4.4 PARISH CALM
The Council are applying to borrow S.I.D. Four Councillors agreed to be trained and will use this equipment.
- 5 PLANNING
THERE WERE NO PLANNING MATTERS RAISED.
- 6 HIGHWAYS AND FOOTPATHS
- 6.1 BIG HOLE LAUGHTON LANE
Clerk is to query this matter **again**. Highways keep advising the Council that the matter is in hand but nothing is being done. The Council have informed Highways that if an accident should occur due to this culvert collapse, the Parish Council have taken every step to try to rectify this matter and the LCC will have to take sole responsibility.
- 6.2 KERBS AND SCOTTER ROAD FOOTPATH
Following a complaint from a resident Clerk is to contact Highways to ask that they check the dropped kerbs in the village to ensure they are fit for purpose. Clerk is also to ask for the Scotter Road footpath to be cleared and the verges cut back.
- 6.3 DOG BIN – CRAPPLE LANE
Clerk is to ask for a dog bin to be situated on Crapple Lane.
- 7 FINANCE
- 7.1 INTERNAL AUDIT
Mrs Ruth Bohin carried out the internal audit and the Statement of Accounts was signed by the Chairman. Various questions relating to the audit were answered and the internal audit is now complete. Mrs Bohin is to be thanked for doing an excellent job.
- 7.2 INVOICE FOR UNCONTESTED ELECTION
Cheque authorised for £138.50
- 7.3 CLERKS HALF YEAR SALARY – REVIEW TO TAKE PLACE AT THE JUNE MEETING
Cheque authorised for £475
- 7.4 DONATION TO VILLAGE HALL
Cheque authorised for £1900
- 7.5 DONATION TO L.I.V.E.S.
Cheque authorised for £50
- 7.6 DONATION TO C.A.B.
Cheque authorised for £50
- 7.7 DONATION TO PCC
Cheque authorised for £200

INCOME AND EXPENDITURE – 2008/2009

In Hand –	Current A/C	£2176.78
	Reserve A/C	£11212.26

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- 8 COMMITTEE AND OTHER REPORTS
Cllr S Smith gave the Village Hall report and said that the June Fete will be held on 14th.
- 9 POLICY REVIEW
The Risk Assessment was signed – no nominated councillors but all councillors to take responsibility. The Standing Orders and Financial Regs agreed.
The Asset Management policy is to be amended and presented at the next meeting along with the rest of the policies.
- 10 MEETING CLOSED – 8.00PM
- 11 DATE OF NEXT MEETING – MONDAY 30TH JUNE 08 AT 6PM