

**MINUTES OF THE ANNUAL MEETING OF
SCOTTON PARISH COUNCIL
HELD ON MONDAY 23 MAY 2011
IN THE VILLAGE HALL, SCOTTON AT 6.00PM**

DRAFT – MAY BE SUBJECT TO AMENDMENT

- 1 ELECTION OF CHAIRMAN – Cllr Mrs B Hill was unanimously elected and signed the Chairman’s declaration of acceptance
- 2 ELECTION OF VICE CHAIRMAN – Cllr M Clarke was unanimously elected
All councillors signed the Declaration of Acceptance and Register of Unchanged Interest and agreed to abide by the Code of Conduct
- 3 CO-OPTION – no candidates were present

- 4 PRESENT: CLLR MRS B HILL (CHAIR); CLLR M CLARKE (VICE CHAIR);
CLLR MISS M LANGFORD; CLLR MRS L WETHERALL; CLLR D BETT;
- 5 APOLOGIES: DISTRICT CLLR W PARRY:
- 6 ADJOURNMENT PERIOD - NO ISSUES RAISED
- 7 DECLARATION OF INTEREST - NONE
- 8 MINUTES – APRIL 2011
The minutes were signed and agreed:
Proposed: Cllr Mrs L Wetherall; Seconded: Cllr M Clarke; Unanimous
- 9 PLANNING
 - 9.1 127176 – Holly Tree Lodge – No objections
 - 9.2 127175 – Determined by circulation and no objections returned
- 10 MATTERS TO BE DISCUSSED
 - 10.1 QUEEN’S JUBILEE
It was agreed that the Parish Council would like to support a village effort and an item is to be inserted into the Parish magazine asking volunteers willing to serve on a Jubilee Committee to contact any Parish Councillor or the Clerk.
 - 10.2 PHONE BOX PAINTING
This matter is in hand.
 - 10.3 LETTER FROM POLICE
A letter explaining the re-structuring of the police force in Lincolnshire had been received and was read out.
- 11 HIGHWAYS AND FOOTPATHS
 - 11.1 UPDATE ON POTHOLES REPORTED
Clerk to follow up
 - 11.2 STREET LIGHTS ON EASTGATE
Clerk to report faults

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12 FINANCE

12.1 INCOME & EXPENDITURE - IN HAND AS AT 23/05/11 - £10568.43

12.2 AUDIT REPORT

The internal audit report was discussed and it was agreed that Mrs Bohin should be thanked for doing such a thorough job

12.3 CLERK'S HALF YEAR SALARY & EXPENSES

Cheque authorised for £600

12.4 INSURANCE

Cheque authorised for £330.19

12.5 VILLAGE HALL

Cheque authorised for £1300

12.6 LIVES

Cheque authorised for £50

12.7 CAB

Cheque authorised for £50

12.8 SCOTTON PCC

Cheque authorised for £200

12.9 PARISH MAGAZINE

Cheque authorised for £70

13 COMMITTEE AND OTHER BUSINESS

13.1 VILLAGE HALL REPORT – GIVEN BY CLLR M CLARKE

Users of the hall have all given very positive reports re the refurbishment.

The cooker is installed and working and the gardens are sorted.

There have been incidents of petty vandalism and another window has been broken.

14 REVIEW OF POLICIES

The policies were reviewed and agreed. As all Parish Councils have now been forced to register as a small business with HMRC, it was agreed that a new employment policy should be formulated together with a Clerk's contract.

15 MEETING CLOSED – 7.15PM

16 DATE OF NEXT MEETING – MONDAY 27 JUNE 2011 IN THE VILLAGE HALL AT 6PM