

SCOTTON PARISH COUNCIL
parishes.lincolnshire.gov.uk/Scotton

Mrs L Cooper - Clerk to the Council
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6th January 2020

Dear Councillor,

You are hereby summoned to attend the Meeting of Scotton Parish Council to be held at the Village Hall, Northorpe Road, Scotton on **10th January 2020 at 6.00pm.**

Leticia Cooper
Clerk to the Council

Prior to the start of the meeting there will be a 15 minutes public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council has started the main meeting, members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press may be excluded from a meeting due to the nature of the business to be discussed.

AGENDA

1. To receive apologies and reasons given
2. Disclosure of interests in accordance with the Localism Act 2011 and to consider any requests for dispensations
(Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer)
3. To receive and approve the notes of the Full Parish meeting on 5th December 2019
4. To hear Police, District and County Councillor Reports (if any)
5. Clerks report
 - i) Update on training for Gmail
 - ii) LALC training
6. Village allotment update
7. Trees update
 - i) Millennium tree
 - ii) Jubilee tree
 - iii) Christmas tree purchase and installation update

8. Phone Kiosk
 - a) Update on defib unit
 - b) Future of phone kiosk
9. Location of the No Vehicles Sign on Beck Lane update
10. Parishioner's concerns:
 - i) Dook Close, pavement and lighting
 - ii) Pavements & Highways around the village
 - iii) RTC Fatality: Laughton Wood Corner
11. Road Safety Partnership Scheme update
12. Use of CCTV to deter anti-social behaviour
13. Helping residents in the village
14. Finance
 - a) Discussion and approval of budget 2020
 - i) To include up to £500 in the budget for training
 - b) Agreement of Final Precept amount
 - c) Changes to bank account
 - i) To discuss and approve addition of another signatory to the account
 - ii) To approve and apply for internet banking
 - iii) To approve request to bank to send statements directly to Clerk's home address
 - d) Payments for approval
15. Policies for approval:-
 - i) Asset Management Register 2019-20
 - ii) Complaints Procedure update 2019
 - iii) Data Protection Notice
 - iv) Freedom of Information Publication schedule update 2019
 - v) Freedom of Information policy 2019
 - vi) Privacy Statement
 - vii) Financial Regulations update
 - viii) Risk Management update 2019
 - ix) Privacy Policy
16. Future agenda items
17. Date of next meeting
6th February 2020 – 6pm