

**SCOTTON PARISH COUNCIL**  
parishes.lincolnshire.gov.uk/Scotton

Mrs L Cooper - Clerk to the Council  
Tel: 07891 743191  
Email: [scottonparish@gmail.com](mailto:scottonparish@gmail.com)

26th June 2020

Dear Councillor,

You are hereby summoned to attend the Meeting of Scotton Parish Council to be held at the Village Hall car park, Northorpe Road, Scotton on **2<sup>nd</sup> July 2020** at **6.00pm**.

*Leticia Cooper*  
Clerk to the Council

**This meeting is closed to the public in line with current government guidelines on social distancing and gathering in groups. Minutes of meetings may be found on the Parish Council's website listed above.**

**AGENDA**

1. To receive apologies and reasons given
2. Disclosure of interests in accordance with the Localism Act 2011 and to consider any requests for dispensations  
(Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer)
3. To receive and approve the notes of the Extraordinary Parish meeting on 23<sup>rd</sup> March 2020
4. Finance
  - a) To discuss the Annual Governance and Accountability Return 2019/20
  - b) To approve and sign the Annual Governance Statement 2019/20 Section 1
  - c) To approve and sign the Accounting Statement 2019/20 Section 2
  - d) To approve and sign the Year End bank reconciliation
  - e) To consider the 2019-20 Year End Financial report
  - f) To approve appointment of 'Parish Protect Suffolk' as the Council's insurer for a 3 year period.
  - g) To approve increase of clerk's monthly hours and increase in salary from April 2020.
  - h) To approve payments paid during lockdown, March – June 2020
  - i) To approve payments for July 2020

5. Clerk's report
6. Chairman's report
7. Date of next meeting

*Leticia Cooper* Clerk / RFO to the Council 26.06.20