

**SCOTTON PARISH COUNCIL**  
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**Mrs L Cooper - Clerk to the Council**  
**Tel: 07891 743191**  
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28<sup>th</sup> February 2020

Dear Councillor,

You are hereby summoned to attend the Meeting of Scotton Parish Council to be held at the Village Hall, Northorpe Road, Scotton on **5<sup>th</sup> March 2020 at 6.00pm.**

*Leticia Cooper*  
Clerk to the Council

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website.

**AGENDA**

1. To receive apologies and reasons given
2. Disclosure of interests in accordance with the Localism Act 2011 and to consider any requests for dispensations  
(Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer)
3. To receive and approve the notes of the Extraordinary Parish meeting on 21<sup>st</sup> February 2020
4. To hear Police, District and County Councillor Reports (if any).
5. General allotment update
6. Jubilee tree update
7. Phone Kiosk project update
8. Litter picking 'Great British Spring Clean
9. Scotton Good Neighbour scheme

10. Road Safety Partnership Scheme update
11. To discuss CCTV proposals
12. To discuss preparations for the Annual General Meeting in May
13. Finance
  - i) To approve using Chris Sylvester to complete the annual internal audit
  - ii) To approve regular monthly payments
  - iii) To approve incoming invoices for payment
  - iv) To note list of payments Jan to March and general balances
14. Future agenda items
15. Correspondence received since the previous meeting (circulated to members). To hear any comments.
16. Chairman's items
17. To resolve whether to move into closed session and exclude the public and press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, due to the sensitive nature of the business to be discussed.
  - i) Staffing matters: End of Clerk's probationary period
18. Date of next meeting  
2<sup>nd</sup> April 2020

*Leticia Cooper* Clerk to the Council 28.02.20